



**City of Tavares
Utility Billing Department**

AUTHORIZATION AGREEMENT FOR AUTOMATIC PAYMENTS

TO BEGIN PROCESSING YOUR ACCOUNT FOR DIRECT DEBIT, A VOIDED CHECK FROM YOUR CURRENT CHECKING OR SAVINGS ACCOUNT MUST BE SUBMITTED WITH THIS COMPLETED APPLICATION.

Effective Date: _____

Customer Name as it appears on Utility Account: _____

Utility Account Number: _____

I hereby authorize The City of Tavares Utility Billing Department to initiate debit entries for purposes of paying the Water, Sewer, Garbage, Storm Water, and the Utility Tax and to initiate, if necessary, credit entries and adjustments for debit entries in error to my (our): _____ Checking _____ Savings account indicated below and the financial institution named below, to debit and/or credit the same to such account.

Financial Institution: _____ Branch: _____

City: _____ State: _____ Zip: _____

Transit/ABA #: _____ Account #: _____
(9 positions)

This authority is to remain in full force and effect until the information on the reverse side of this application has been completed and termination has been made in such time and in such manner as to afford the City of Tavares and the financial institution named above a reasonable opportunity to act on it.

Date: _____ Signed: _____

Signed: _____ **

*If account is joint and includes "and" in the preprinted information, two signatures are required